

SPREYDON/HEATHCOTE COMMUNITY BOARD

AGENDA

TUESDAY 13 OCTOBER 2009

AT 5.00PM

AT BECKENHAM SERVICE CENTRE

**IN THE BOARDROOM,
66 COLOMBO STREET, CHRISTCHURCH**

Community Board: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Chris Mene, Karolin Potter, Tim Scandrett and Sue Wells.

Community Board Adviser

Jenny Hughey

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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 2 OCTOBER 2009**

The minutes of the Board's ordinary meeting of Friday 2 October 2009 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's meeting of 2 October 2009 be **confirmed**.

**SPREYDON/HEATHCOTE COMMUNITY BOARD
2 OCTOBER 2009**

**Minutes of a meeting of the Spreydon/Heathcote Community Board
held on Friday 2 October 2009 at 8.08am
in the Boardroom, Beckenham Service Centre, 66 Colombo Street, Christchurch.**

PRESENT: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Karolin Potter, and Tim Scandrett.

APOLOGIES: Apologies for absence were received and accepted from Chris Mene and Sue Wells.
An apology for lateness was received and accepted from Karolin Potter who arrived at 8.14am and was absent for clauses 1, 2, 3, and 4.
An apology for early departure was recorded for Tim Scandrett who departed at 9.31am and was absent for clauses 6, 7 and 8.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 An apology was received from the scheduled deputation who did not attend.

2. PETITIONS

Nil.

3. NOTICE OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. BRIEFINGS

Delia Walker, Community Recreation Adviser, briefed the Board on the Youth Achievement Scheme. Matters discussed included the name of the scheme, maximum values, reporting back procedures and the selection criteria.

The Board **decided** not to amend any of the processes currently, however recommended that reports from the participants, after their events, be brought to the Board on a regular basis.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** an update from the Community Board Adviser on forthcoming Board related activities.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

Mention was made of the following matters:

- Rowley Avenue School homework programme success.
The Board **decided** to grant up to \$500 from the 2009/10 Discretionary Response Fund towards books for Rowley Avenue School in recognition of homework programme success.
- Tree Policy meeting attended by Karolin Potter.
- Board objectives for the forthcoming twelve months.

8. MEMBERS QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING REPORTS

The Board **resolved** that the minutes of the ordinary meeting of the Board held on 15 September 2009 be confirmed.

10. APPLICATION TO 2009/10 SPREYDON/HEATHCOTE COMMUNITY BOARD DISCRETIONARY RESPONSE FUND – TOUGHLOVE HOON HAY PARENT SUPPORT GROUP

The Board considered a report seeking approval for funding the Toughlove Hoon Hay Parent Support Group from the 2009/10 Spreydon/Heathcote Discretionary Response Fund.

The Board **resolved** to allocate \$2,350 from the 2009/10 Discretionary Response Fund to ToughLove Hoon Hay Parent Support Group to provide a contribution towards their volunteer training programme for the parents in the Spreydon/Heathcote Ward.

11. APPLICATION TO 2009/10 SPREYDON/HEATHCOTE COMMUNITY BOARD DISCRETIONARY RESPONSE FUND – SPREYDON/HEATHCOTE COMMUNITY DIRECTORY

The Board considered a request for funding of \$1,800 from the 2009/10 Discretionary Response Fund for the cost of printing the Spreydon/Heathcote Community Directory.

STAFF RECOMMENDATION

It is recommended that the Spreydon/Heathcote Community Board grant \$1,800 from its 2009/10 Discretionary Response Fund for the printing of the Spreydon Heathcote Community Directory.

STAFF NOTE

New information was tabled relating to current quotations for printing costs.

11 Cont'd

The Board **resolved**:

- (a) To grant up to \$4,495 for the printing of the Spreydon Heathcote Community Directory in black and white from the 2009/10 Discretionary Response Fund.
- (b) To request staff to check the possibility of wholly or partly funding the Directory from internal budgets.
- (c) To request a report on the cost of a searchable database on the Board's proposed website or the wider Council website.

12. NEIGHBOURHOOD WEEK FUNDING

The Board considered a report allocating Neighbourhood Week funds from the Strengthening Communities Fund.

STAFF RECOMMENDATION

- (a) Consider the applications as set out in the matrix and allocate Neighbourhood Week funds accordingly.
- (b) Allocate a set contingency amount from the Board's 2009/10 Discretionary Response Fund, should the demand for money exceed the Board's money set aside and the sub-committee allocating the funds decide that the number of applications received warrants applying extra funding.

The Board **resolved**:

- (a) To accept the withdrawal of one application by the Neighbourhood Support Group (item 30 of the matrix);
- (b) That funds be allocated from the Strengthening Communities Fund, with any excess to a maximum of \$616 be allocated from the 2009/10 Discretionary Response Fund.
- (c) To request staff to include a letter to all groups/organisers, informing them of the purpose of Neighbourhood Week and asking them to distribute information regarding community safety in their local neighbourhoods.

The Board **approved** the following Neighbourhood Week funding applications and allocated funds:

Name	Organisation	Amount Board Approved
Heather Larsen	Neighbourhood Watch Avoca/Gilders Grove	\$100
Graeme Cook	Addington Bush Society	\$100
Richard O'Brien		\$40
Liam Gallagher Power		\$140
Deb Smalley	Sydenham Police	\$100
Bill Harrington	Herbs Place Residents Association	\$68
Amanda Clarke		\$80
Ruth Smith	Neighbourhood Support Group	\$60
Clare Fowler	Lucknow Place Neighbourhood Group	\$80
Jane Coulter	Upper Crichton Terrace Residents	\$90
Riki Teeuwen	Corson Ave Neighbourhood group	\$95
Adair Bruorton		\$100
Fran and Greg Downing	Neighbourhood Watch	\$80
Gordon Ogilvie	Centaurus Neighbourhood Support	\$60
Gaynor Button	Fernihurst Neighbourhood Group	\$60

12 Cont'd

Suzanne Sanderson and Kathryn Byfield-Budd	Sydenham Community Development Trust	\$120
David Drayton	Huntsbury Community Centre	\$100
Julie Tobbell	Leitch Street Residents	\$70
Will Morrish	Ashgrove Terrace Neighbourhood Watch Group	\$60
Carolyn Couch	Whareora Community House	\$100
Jane Gilder		\$80
Stephenie Hersh	Malcolm Avenue Neighbourhood Group	\$100
Tania Hordon		\$60
Adrian Palmer		\$60
Deirdre Richardson		\$120
Niel Jackson		\$60
Grace Caldwell	Gamblins Road Neighbourhood Support	\$56
David Christie		\$60
Jacqui Spencer		\$60
Julie Anne Foster		\$60
Linda Bougen/Mike Oosterman	Studholme St Neighbourhood Watch Group	\$200
Calab Martin		\$70
Helen Ross	Manuka Cottage	\$200
Bernard McMilland	Rowley Community House	\$200
Bella Kilkelly	Waltham Cottage	\$200
Harriet Miller		decline
Nicky Dunlop		\$40
Hugh Joughin		\$50
Gail McMaster		\$130
Amy Hewgill		\$60
Nelida Johnston		\$75
Megan Armour		\$50
Steve Crawshaw	Wychbury Street Group	\$60
Wendy Dudson	Local Neighbourhood Support Group	\$100
Bonny McCarthy	St James Presbyterian Church Spreydon	\$200
Virginia Goodman		\$30
Kathryn Brown		\$100
Valerie Clements	Murray Aynsley Neighbourhood Support	\$64
Ken James	Roker Street Neighbourhood Support Group	\$25
Keith and Elizabeth Mills		\$80
Kent Woodfield		\$100
Sarah Stewart and Angela Whearty		\$100
Donald Matheson		\$60
Ron Phelan		\$60
Sarah Barnsley		\$80
Lisa Willems		\$60
Judy Allison		\$20
Kate Muoate		\$18
Elspeth Duurloo	Hollis Lane Residents	\$40
Mark Callaghan		\$120
Jacqui Benter-Lynch		\$80
Karen Whitla	Tekoa Place Residents Group	\$120
Shirley Bond		\$20
Derek Wenmoth	Fieldstone Neighbourhood Support Group	\$75

12 Cont'd

Brenda Williams	Cashmere View Street Neighbourhood Watch	\$100
Graeme Raxworthy	Overdale Drive	\$60
Darren Whittington		\$90
David Milward		\$60
	TOTAL	\$5,616

13. WYCHBURY STREET RENEWAL

The Board considered a report seeking approval for the Wychbury Street renewal to proceed to final design, tender and construction.

STAFF RECOMMENDATION

- (a) Approve the Wychbury Street Renewal Project, as attached (TP314401), for final design, tender and construction.
- (b) Approve the following parking restrictions to take effect following completion of construction:

Remove Existing No Stopping:

- (i) That any existing parking restrictions at any time on the north and south sides of Wychbury Street commencing at its intersection with Barrington Street extending in a westerly direction to Lyttelton Street be revoked.
- (ii) That any existing parking restrictions at any time on the east side of Yale Street commencing at its intersection with Wychbury Street and extending 25 metres in a northerly direction be revoked.
- (iii) That any existing parking restrictions at any time on the west side of Yale Street commencing at its intersection with Wychbury Street and extending 25 metres in a northerly direction be revoked.
- (iv) That any existing parking restrictions at any time on the west side of Therese Street commencing at its intersection with Wychbury Street and extending 25 metres in a southerly direction be revoked.
- (v) That any existing parking restrictions at any time on the east side of Therese Street commencing at its intersection with Wychbury Street and extending 25 metres in a southerly direction be revoked.
- (vi) That any existing parking restrictions at any time on the west side of Beanland Street commencing at its intersection with Wychbury Street and extending 20 metres in a southerly direction be revoked.
- (vii) That any existing parking restrictions at any time on the east side of Beanland Street commencing at its intersection with Wychbury Street and extending 20 metres in a southerly direction be revoked.
- (viii) That any existing parking restrictions at any time on the east side of Forsyth Street commencing at its intersection with Wychbury Street and extending 20 metres in a northerly direction be revoked.
- (ix) That any existing parking restrictions at any time on the west side of Forsyth Street commencing at its intersection with Wychbury Street and extending 20 metres in a northerly direction be revoked.

13 Cont'd

New No Stopping:

- (x) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at its intersection with Barrington Street and extending 14 metres in a westerly direction.
- (xi) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at its intersection with Barrington Street and extending 14 metres in a westerly direction.
- (xii) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at a point 92 metres west of its intersection with Barrington Street and extending 18 metres in a westerly direction.
- (xiii) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at a point 92 metres west of its intersection with Barrington Street and extending 12 metres in a westerly direction.
- (xiv) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at its intersection with Therese Street and extending 23 metres in an easterly direction.
- (xv) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at its intersection with Yale Street and extending 12 metres in an easterly direction.
- (xvi) That the stopping of vehicles be prohibited at any time on the east side of Therese Street commencing at its intersection with Wychbury Street and extending 15 metres in a southerly direction.
- (xvii) That the stopping of vehicles be prohibited at any time on the west side of Therese Street commencing at its intersection with Wychbury Street and extending 21 metres in a southerly direction.
- (xviii) That the stopping of vehicles be prohibited at any time on the east side of Yale Street commencing at its intersection with Wychbury Street and extending 19 metres in a northerly direction.
- (xix) That the stopping of vehicles be prohibited at any time on the west side of Yale Street commencing at its intersection with Wychbury Street and extending 14 metres in a northerly direction.
- (xx) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at its intersection with Therese Street and extending 13 metres in a westerly direction.
- (xxi) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at its intersection with Yale Street and extending 23 metres in a westerly direction.
- (xxii) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at its intersection with Beanland Street and extending 12 metres in an easterly direction.
- (xxiii) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at its intersection with Beanland Street and extending 12 metres in a westerly direction.

13 Cont'd

- (xxiv) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at a point 22 metres east of its intersection with Forsyth Street and extending 26 metres in an easterly direction.
- (xxv) That the stopping of vehicles be prohibited at any time on the east side of Beanland Street commencing at its intersection with Wychbury Street and extending 12 metres in a southerly direction.
- (xxvi) That the stopping of vehicles be prohibited at any time on the west side of Beanland Street commencing at its intersection with Wychbury Street and extending 12 metres in a southerly direction.
- (xxvii) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at a point 26 metres west of its intersection with Beanland Street and extending 27 metres in a westerly direction.
- (xxviii) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at its intersection with Forsyth Street and extending 11 metres in an easterly direction.
- (xxix) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at its intersection with Forsyth Street and extending 11 metres in an westerly direction.
- (xxx) That the stopping of vehicles be prohibited at any time on the east side of Forsyth Street commencing at its intersection with Wychbury Street and extending 13 metres in a northerly direction.
- (xxxi) That the stopping of vehicles be prohibited at any time on the west side of Forsyth Street commencing at its intersection with Wychbury Street and extending 13 metres in a northerly direction.
- (xxxii) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at a point 140 metres east of its intersection with Lyttelton Street and extending 17 metres in an easterly direction.
- (xxxiii) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at a point 141 metres east of its intersection with Lyttelton Street and extending 13 metres in an easterly direction.
- (xxxiv) That the stopping of vehicles be prohibited at any time on the south side of Wychbury Street commencing at its intersection with Lyttelton Street and extending 18 metres in an easterly direction.
- (xxxv) That the stopping of vehicles be prohibited at any time on the north side of Wychbury Street commencing at its intersection with Lyttelton Street and extending 24 metres in an easterly direction.

The Board resolved

- (a) To amend the design and accept a new drawing tabled by staff at the meeting for Therese/Wychbury Streets, for design, tender and construction.
- (b) Amend clauses xvi, xvii, xviii and xix in relation to parking to read;
 - (xvi) That the stopping of vehicles be prohibited at any time on the east side of Therese Street commencing at its intersection with Wychbury Street and extending 15 metres in a southerly direction.

13 Cont'd

- (xvii) That the stopping of vehicles be prohibited at any time on the west side of Therese Street commencing at its intersection with Wychbury Street and extending 15 metres in a southerly direction.
- (xviii) That the stopping of vehicles be prohibited at any time on the east side of Yale Street commencing at its intersection with Wychbury Street and extending 15 metres in a northerly direction.
- (xix) That the stopping of vehicles be prohibited at any time on the west side of Yale Street commencing at its intersection with Wychbury Street and extending 15 metres in a northerly direction.

14. KINGSLEY STREET – RESULTS OF THE SECOND CONSULTATION REGARDING THE PROPOSED P5 LOADING ZONES- GOODS VEHICLES ONLY AND P10 PARKING RESTRICTION

The Board reconsidered a report, tabled at the 19 May 2009 meeting with regard to parking restrictions in Kingsley Street.

STAFF RECOMMENDATION

It is recommended that the Spreydon/Heathcote Community Board confirm the following parking restrictions as resolved at the 19 May 2009 meeting:

- (a) That the existing P5 Loading Zone at any time on the south side of Kingsley Street commencing at a point 71 metres west from its intersection with Gasson Street and extending in a westerly direction for 27 metres be revoked (outside number 38).
- (b) That a time limited Loading Zone-Goods Vehicles Only (maximum period of five minutes) be installed on the south side of Kingsley Street commencing at a point 77 metres west from its intersection with Gasson Street and extending in a westerly direction for a distance of 15 metres (outside number 38).
- (c) That a time limited Loading Zone-Goods Vehicles Only (maximum period of five minutes) be installed on the south side of Kingsley Street commencing at a point 129.5 metres west from its intersection with Gasson Street and extending in a westerly direction for a distance of 12 metres (outside number 30).
- (d) That the parking of vehicles be restricted to a maximum period of 10 minutes on the north side of Kingsley Street commencing at a point 65 metres east from its intersection with Hawdon Street and extending in an easterly direction for a distance of nine metres (outside number 15).

The Board **resolved**:

- (a) To adopt the staff recommendation.
- (b) That staff contact the Corrections Department, advising of consultation information received regarding matters arising due to the parking of their clients, and asking if they can suggest a solution. The Board is to be advised of the response.

The meeting concluded at 9.53am.

CONFIRMED THIS 13th DAY OF OCTOBER 2009

**PHIL CLEARWATER
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT

4. PETITIONS

5. NOTICE OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

Steve Dejong, Traffic Engineer – Transport will discuss the shopping development located at 140 Colombo Street.

8. CHARACTER HOUSING MAINTENANCE GRANTS

General Manager responsible:	General Manager Strategy and Planning, DDI 941-8281
Officer responsible:	Programme Manager Liveable City
Author:	Katie Smith, Neighbourhood Planner

PURPOSE OF REPORT

1. To report to the Spreydon/Heathcote Community Board the Character Housing Maintenance Grant applications that have been received for funding in the 2009/10 financial year for properties located within the Spreydon/Heathcote Ward.

EXECUTIVE SUMMARY

2. At its meeting on 4 May 2006, the Council adopted guidelines and associated procedures for the processing and administration of applications for Character Housing Maintenance Grants.
3. Under the policy and guidelines approved by the Council, applications for grants are to be reported back to the relevant Community Board, who will then make recommendations to the Character Housing Grants Panel who will make the final decision on grant applications.
4. The Character Housing Grants Panel comprises a representative from each Community Board. Staff will provide specific heritage, urban design and neighbourhood planning advice to assist the panel in its decision making.
5. This report informs the Board of those eligible applications received for Character Housing Maintenance Grants within the Board's area and which are for consideration at this meeting. Given the time frame available between the application deadline and the Board meeting date, full details are not available for circulation with this agenda. Details and photographs as submitted in each application will be displayed at the Board meeting to assist discussion. A summary though of each application has been **separately circulated** to enable members, should they so wish, to view the application properties prior to the Board meeting.
6. The Board is asked to assess applications with regard to their local knowledge and the criteria set out in the Character Housing Maintenance Grants Policy (**attached** as Appendix A) and recommend those applications they consider suitable for a grant to be forwarded to the Character Housing Grants Panel. To assist in the decision making process for each application, a list of criteria together with a weighting process is **attached** as Appendix B. The Boards are asked to consider the merits of each application whilst the Character Grants Panel will consider the level of funding for each application.
7. The Board is also requested to nominate (or confirm) the Board member who will represent the Board on the Character Housing Grants Panel at its meeting in October 2009. The current appointee is Oscar Alpers.

FINANCIAL IMPLICATIONS

8. The funding for the Character Housing Maintenance Grants has been approved by the Council and the funds set aside for this year in the 2009-2019 LTCCP.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, \$50,000 is included in the 2009-19 LTCCP (page 182, Community Grants) for the Character Housing Maintenance Grants Scheme.

LEGAL CONSIDERATIONS

10. The Character Housing Maintenance Grant Policy requires that applicants agree in writing not to demolish or remove the property within 10 years of the awarding of the grant and to repay the grant should the property be sold within five years of receipt of the grant. This is provided for in the form of a Property Information Note placed upon the Land Information Memorandum.

8 Cont'd

Have you considered the legal implications of the issue under consideration?

11. The Land Information Memorandum will provide the required form of protection against demolition or removal within 10 years and for the repayment of the grant should the property be sold within five years of receipt of the grant.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Yes, the Character Housing Maintenance Grants scheme is aligned to the Community Outcome "*An attractive and well-designed city*" (LTCCP 2009-19, page 50), 'Community Outcome 9. Development provides for, among other things, ensuring "*our lifestyles and heritage are enhanced by our urban environment*" (page 54.) One of the success measures is that "*Christchurch is attractive and well maintained*" (page 54). Progress will be measured using headline indicators including "*perceptions of look and feel of the city*" (page 54). Character Housing Maintenance Grants contribute towards the external upgrading and maintenance of individual family homes which have a distinctive visual character and make a key contribution to the quality and identity of local streets.
13. Within the 'Activities and Services' section of the LTCCP, is "Community Support" which aims to provide project funding and operate community grant schemes at a local level that achieve heritage and environment outcomes (page 176). The Character Housing Maintenance Grants are decided upon at Community Board level with an aim to upgrade and maintain individual family homes which have a distinctive visual character and make a key contribution to the quality and identity of local streets.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes, paragraphs 9, 12 and 13 above refer.

ALIGNMENT WITH STRATEGIES

15. The Character Housing Maintenance Grants Scheme aligns with the Character Housing Maintenance Grant Policy. It also aligns with the Strong Communities Strategic Direction by protecting and promoting the heritage character and history of the city and the Liveable City Strategic Direction in protecting Christchurch's heritage buildings and neighbourhood character.

Do the recommendations align with the Council's strategies?

16. Yes, paragraph 15 above refers

CONSULTATION FULFILMENT

17. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Receive this information.
- (b) Consider the Character Housing Maintenance Grant applications received.
- (c) Recommend those applications they wish the Character Housing Grants Panel to consider for a grant.
- (d) Confirm a Board member to represent the Spreydon/Heathcote Community Board at the Character Housing Grants Panel meeting in October 2009.

CHAIRPERSONS' RECOMMENDATION

That the staff recommendations be supported.

Character Housing Maintenance Grants Policy

Introduction

The Council resolved to prepare a Character Housing Maintenance grant policy with a budget from 2005/2006 to be applied for a period of five years. This was not achieved in 2005/06 but is now intended to be implemented for a period of four years from 2006/07, at which time a review of the grant process and success will be undertaken. The grants are intended to provide a small financial contribution towards the external upgrading and maintenance of individual family homes which have a distinctive visual character and make a key contribution to the quality of the local streetscape and the community identity.

Selection Guidelines

Grants will be allocated with consideration being given to the following qualities:

1. The house was originally built as a single or two-family residence prior to 1945.
2. The house makes a key contribution to the visual character and quality of the surrounding streetscape and adjoining houses and settings of the local area.
3. The house is not presently listed on the Christchurch City Plan heritage list, but demonstrates the potential for further or continuing appropriate character enhancement.
4. Character houses will be identified for any or all of the following contributory qualities:
 - a. age and community association
 - b. distinctive architectural design appropriate to the age of the house
 - c. authentic use of materials and craftsmanship
 - d. for its contribution to the residential character of the local streetscape
 - e. for being recognised by the community as a local landmark
 - f. for its association with other character houses in the local street.
5. The house is in a fair to good condition and has retained many of its original external features (eg external doors and windows, verandahs and features, roof line and roof features, turrets and original external cladding).
6. Building works shall ensure that the houses will continue to contribute to the character of the streetscape through conservation and the ongoing maintenance of the building. The use of inappropriate materials or additional details which are not representative of the age or architectural style of the house will not be considered.
7. Houses which contribute to the character of a Special Amenity Area (SAM), a Neighbourhood Improvement Plan area, a NZHPT registered Historic Area or other identified special residential shall be given particular consideration.
8. Painting schemes must be in historically appropriate colours related to the age of the house.

Clause 8 – Attachment A Cont'd

Conditions of a Grant

1. External maintenance works to the house only will be considered, where these works are visible from a public place. Improvements to fencing, landscaping, garages or out buildings will not be considered.
2. Maintenance will include repair, replacement of deteriorated materials or missing architectural details (where the original form is able to be determined), and includes wall, veranda and roofing replacement, repair and re-painting. The cost of re-painting or re-roofing the whole of the exterior of the house may be considered for a grant.
3. Grants for character houses shall be for a maximum of 10% of the external maintenance works to a maximum grant of \$5,000 exclusive of GST.
4. If the house is assessed against the City Plan heritage significance criteria as being of sufficient heritage value then the owner shall agree in writing to the subsequent inclusion of the property in the City Plan heritage listing.
5. Recipients of grants shall provide to the Council written confirmation that they will not apply for a consent for demolition or removal of the house for a period of not less than ten years from the date of receipt of the grant. Alternatively, with the agreement of the applicant a conservation covenant will be prepared by the Council to protect the house from demolition or removal for an agreed period of time. The covenant will be signed and registration against the property title. The costs of preparation of the covenant document and the registration shall be met by the Council.
6. The house is covered by a current replacement or indemnity insurance policy.
7. Owing to limited funds, owners of character houses will be eligible to apply for only one grant per property.
8. Should the character property which has been the subject of a grant be sold within five years of the maintenance grant being made, the grant be returned to the Council's funding pool for subsequent "character home" reallocation.

Management and administration

1. The Strategy and Planning Group shall advertise for character house grant applications at the beginning of each financial year.
2. Owners shall submit a completed application form to the group with the following documents:

Description, specifications and/or plans for the scope of work

Provision of colour chips for painting schemes.

Two independent cost estimates or quotations to be provided covering the scope of work.

Current colour photographs of the property as existing from the street and/or public areas. Photographs shall cover all aspects of the scope of the works proposed for the house. The photographs of the house shall be taken in good light conditions and the views of the house shall not be obscured by trees or other buildings on the site.

Evidence shall be provided of house insurance covering the year of application.

Incomplete applications will not be considered for a grant.

Clause 8 – Attachment A, Cont'd

3. All applications received by the Strategy and Planning Group will be reported to the respective Community Boards. The Community Boards will review the applications based on the Grants Policy guidelines and conditions and make recommendations to a Character Housing Grants Panel consisting of one member from each of the Community Boards and a representative from the Strategy and Planning Group according to the selection guidelines and assessment criteria in this policy.
4. Grant approvals for selected character houses will be notified to all applicants by the Community Boards.
5. All grants are subject to the conditions of the character housing grants policy.
6. All consents must be obtained, and the works shall be carried out according to the agreed scope of work and any requirements of the consents. If consents for the works cannot be obtained then the grant approval shall lapse.
7. The Strategy and Planning group shall be notified that works are completed, and receipts for the work shall be submitted with updated colour photographs of the house on or before 1 June of the financial year in which grant approval has been granted.
8. Payment will be made after certification by the Strategy and Planning Group to the grant recipient by 30 June of that year.

Monitoring and Grant effectiveness

1. The Character Housing Grants Panel shall meet at the end of each year of the programme to review the achievements and effectiveness of the Character House Grants.
2. The criteria addressed in terms of the grant fund programme should include:
 - Community acceptance
 - Improvements in street amenity and local identity
 - Improvements in the external appearance and visual qualities of the character houses for which grants have been provided
 - Increase in the retention of character houses in the area, including houses which have not received grants
 - Effectiveness of the management and administration of the programme
3. The review meeting of the Character Housing Grants Panel at the end of year 4 shall report on the effectiveness of the programme, and recommend whether the grant programme should be continued.

Character Housing Maintenance Grants Criteria.

Criteria Rank each criteria on a scale of 1 to 5 (with 1 having low significance/low correlation and 5 having high significance/high correlation).	Community Board Assessment
The house makes a key contribution to the visual character and quality of the surrounding streetscape and adjoining houses and settings of the local area.	
The proposed works are appropriate.	
The house has character as defined by its age.	
The house has character as defined by its community association.	
The house has character as defined by its architectural design for its age.	
The house has character as defined by its use of materials or craftsmanship.	
The house has character as defined by it being a local landmark.	
The house has character as defined by its association with other character houses in the street.	
The house is in good condition and has retained many of its external features.	
The house will contribute to the character of a Special Amenity Area, a Neighbourhood Improvement Plan Area or a NZHPT or other identified special area.	
If proposed, is the painting scheme in appropriate colours related to the age of the house.	
If proposed, is the roofing material and colour appropriate to the design and age of the house.	
Total	

9. **PROPOSED GIVE WAY SIGNS – WAVERLEY STREET, HUTCHESON STREET, HASTINGS STREET WEST, WALTON STREET, WOODBRIDGE STREET, WHERESTEAD ROAD, THORRINGTON ROAD, NUTFIELD LANE, ERNLEA TERRACE, AYLMER STREET, BOON STREET, DEVON STREET, ANGUS STREET, FISHER AVENUE, SOUTHEY STREET, ROXBURGH STREET**

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Authors:	Kirsten Mahoney / Patrick Cantillon Project Managers DDI 941-8662 Mike Thomson, Senior Traffic Engineer DDI 941-8950

PURPOSE OF REPORT

1. The purpose of this report is to seek the Spreydon Heathcote Community Board's approval that a Give Way sign be placed against:
 - (a) Waverley Street at its intersection with Colombo Street
 - (b) Hutcheson Street at its intersection with Colombo Street
 - (c) Hastings Street West at its intersection with Colombo Street
 - (d) Walton Street at its intersection with Colombo Street
 - (e) Woodbridge Street at its intersection with Colombo Street
 - (f) Wherestead Road at its intersection with Colombo Street
 - (g) Thorrlington Road at its intersection with Colombo Street
 - (h) Nutfield Lane at its intersection with Colombo Street
 - (i) Ernlea Terrace at its intersection with Colombo Street
 - (j) Aylmer Street at its intersection with Colombo Street
 - (k) Boon Street at its intersection with Colombo Street
 - (l) Devon Street at its intersection with Colombo Street
 - (m) Angus Street at its intersection with Colombo Street
 - (n) Fisher Avenue at its intersection with Colombo Street
 - (o) Southey Street at its intersection with Colombo Street
 - (p) Roxburgh Street at its intersection with Colombo Street

EXECUTIVE SUMMARY

2. Council staff from the bus priority project team are recommending that Give Way Signs be installed at the intersections listed above, and as shown on the attached plans. (refer **Attachment 1 to 16**).
3. These streets are all side streets to Colombo Street, which is the subject of the Colombo Street South bus priority project. Bus lanes and cycle lanes will be implemented along Colombo Street between Moorhouse Avenue and Cashmere Road, as part of the bus priority project.
4. With the new road markings across these intersections, there is potential for vehicles to move right up to the lane markings of the cycle or bus lanes and place themselves in a very dangerous and unsafe situation, as there are currently no controls on these intersections.

9 Cont'd

5. The introduction of Give Way signs on these currently uncontrolled intersections will provide a limit line to vehicles departing from the side streets onto the main road and encourage vehicles to check the lanes before moving out into the main road.
6. No specific consultation has been carried out on the implementation of these proposed Give Way signs, as this issue was picked up as a safety issue by the Network Operations team during the review of the detailed design plans.

FINANCIAL IMPLICATIONS

7. The estimated cost of this proposal is approximately \$7,000.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. The installation of road markings and signs is within the Colombo Street South Bus Priority project budget.

LEGAL CONSIDERATIONS

9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
10. The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

11. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANTS

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. As above.

ALIGNMENT WITH STRATEGIES

14. The recommendations align with the Council Strategies including the Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

Do the recommendations align with the Council's Strategies?

15. As above.

CONSULTATION FULFILMENT

16. No specific consultation has been carried out on these proposed Give Way signs, as this issue was picked up as a key safety issue by the Network Operations team during the review of the detailed design plans for the Colombo Street South bus priority project.

9 Cont'd

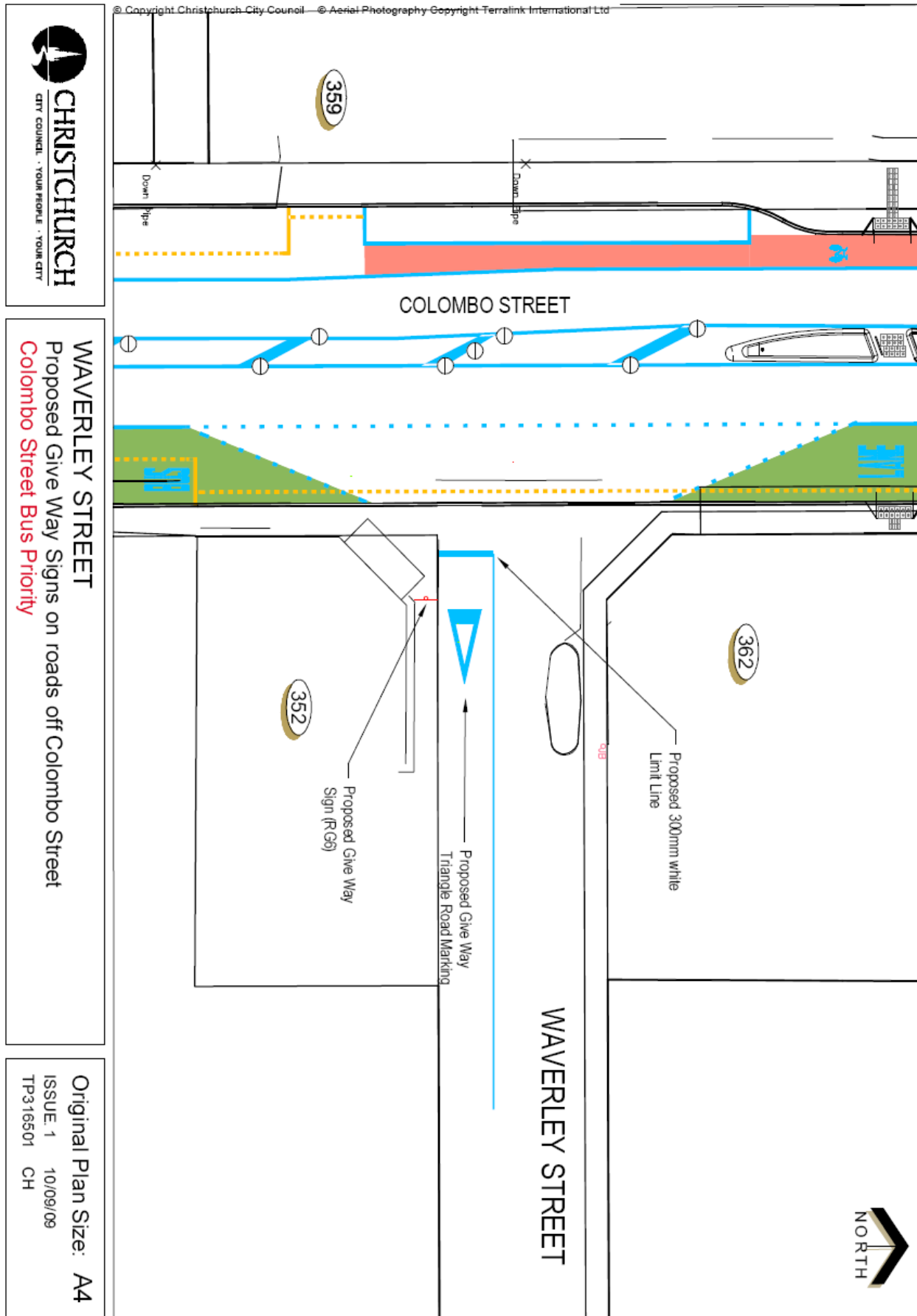
STAFF RECOMMENDATION

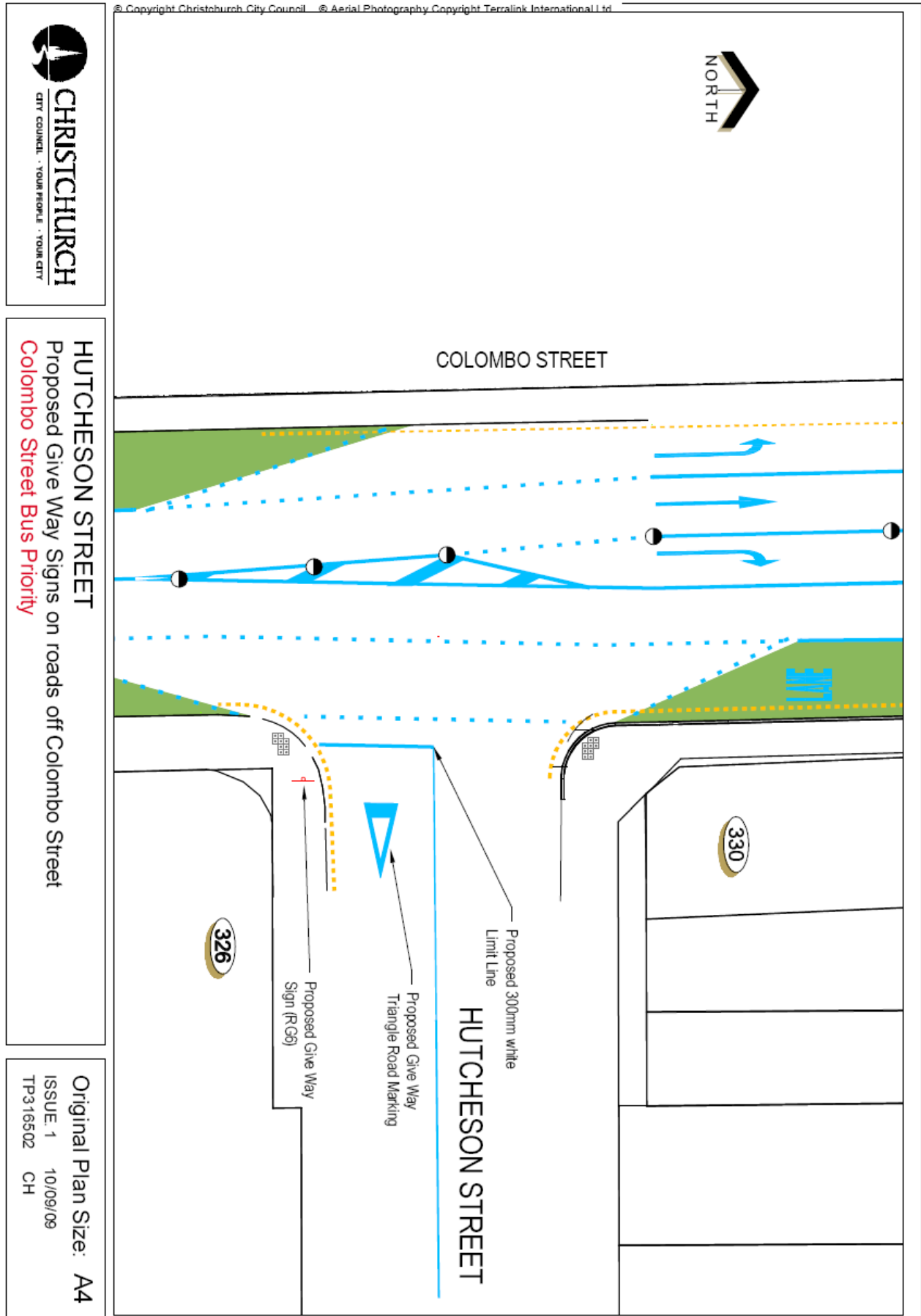
It is recommended that the Spreydon Heathcote Community Board approve to the placement of a Give Way Sign against:

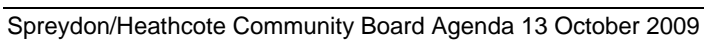
- (a) Waverley Street at its intersection with Colombo Street
- (b) Hutcheson Street at its intersection with Colombo Street
- (c) Hastings Street West at its intersection with Colombo Street
- (d) Walton Street at its intersection with Colombo Street
- (e) Woodbridge Street at its intersection with Colombo Street
- (f) Wherstead Road at its intersection with Colombo Street
- (g) Thorrington Road at its intersection with Colombo Street
- (h) Nutfield Lane at its intersection with Colombo Street
- (i) Ernlea Terrace at its intersection with Colombo Street
- (j) Aylmer Street at its intersection with Colombo Street
- (k) Boon Street at its intersection with Colombo Street
- (l) Devon Street at its intersection with Colombo Street
- (m) Angus Street at its intersection with Colombo Street
- (n) Fisher Avenue at its intersection with Colombo Street
- (o) Southey Street at its intersection with Colombo Street
- (p) Roxburgh Street at its intersection with Colombo Street.

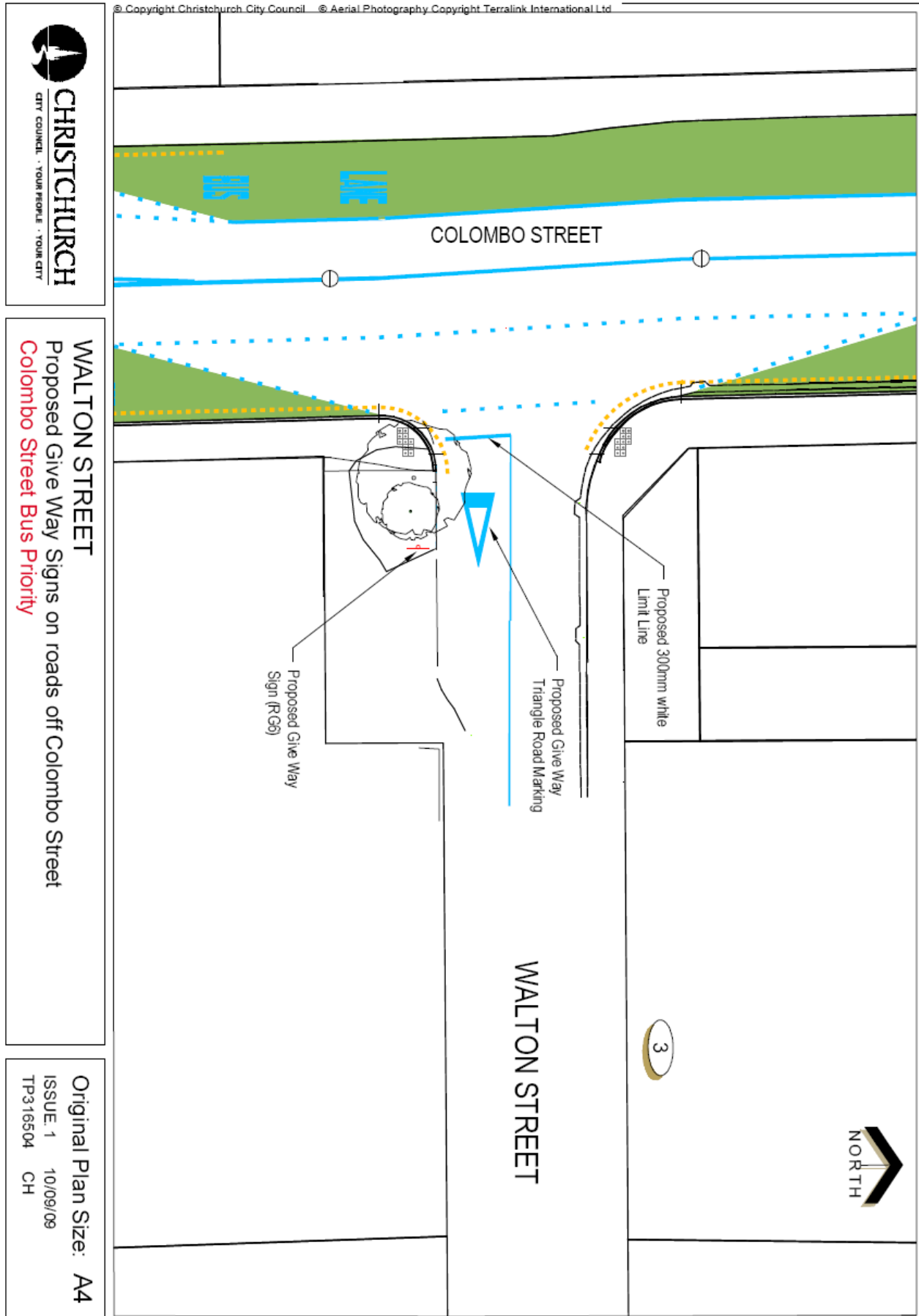
CHAIRPERSONS' RECOMMENDATION

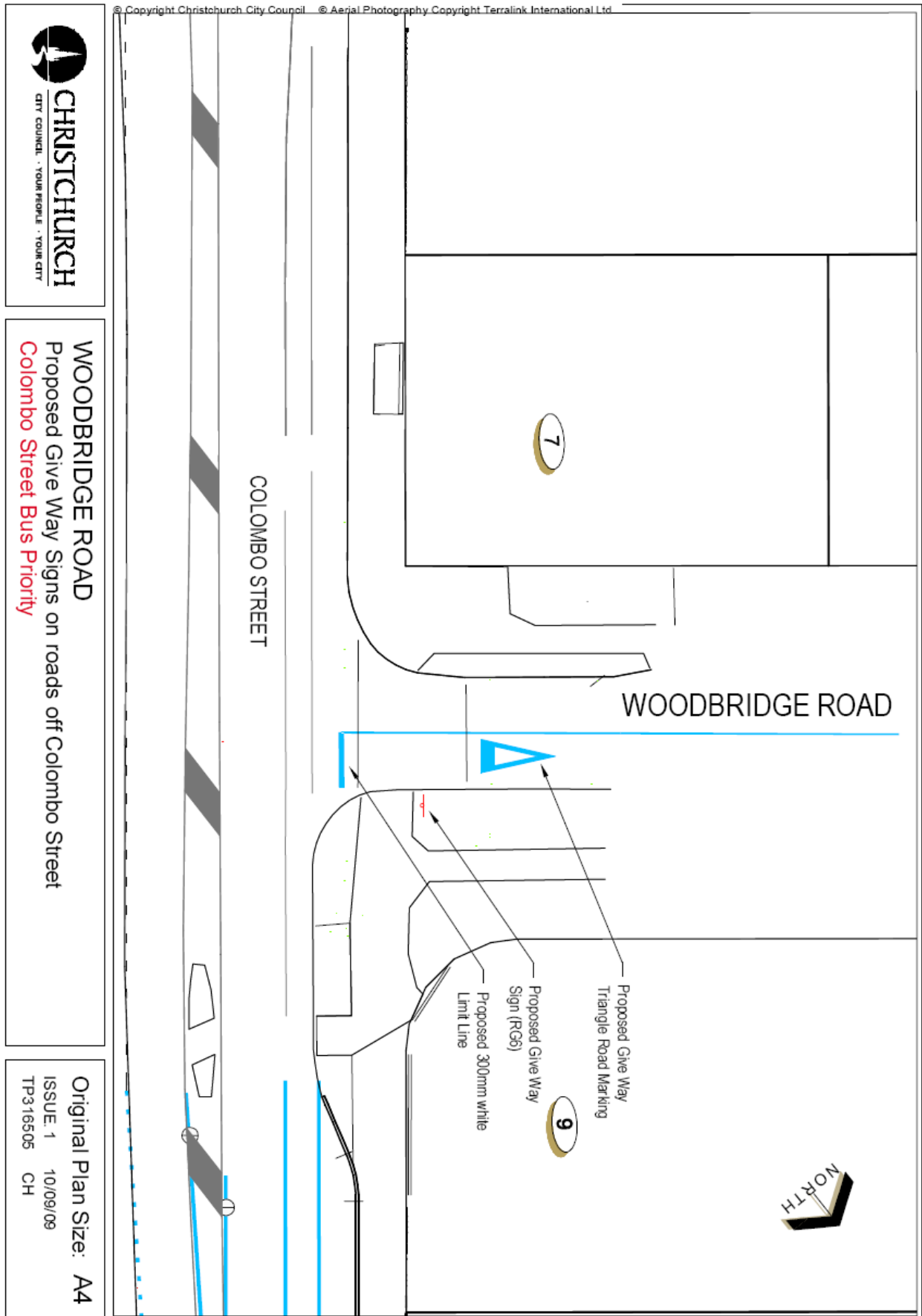
That the staff recommendations be supported.

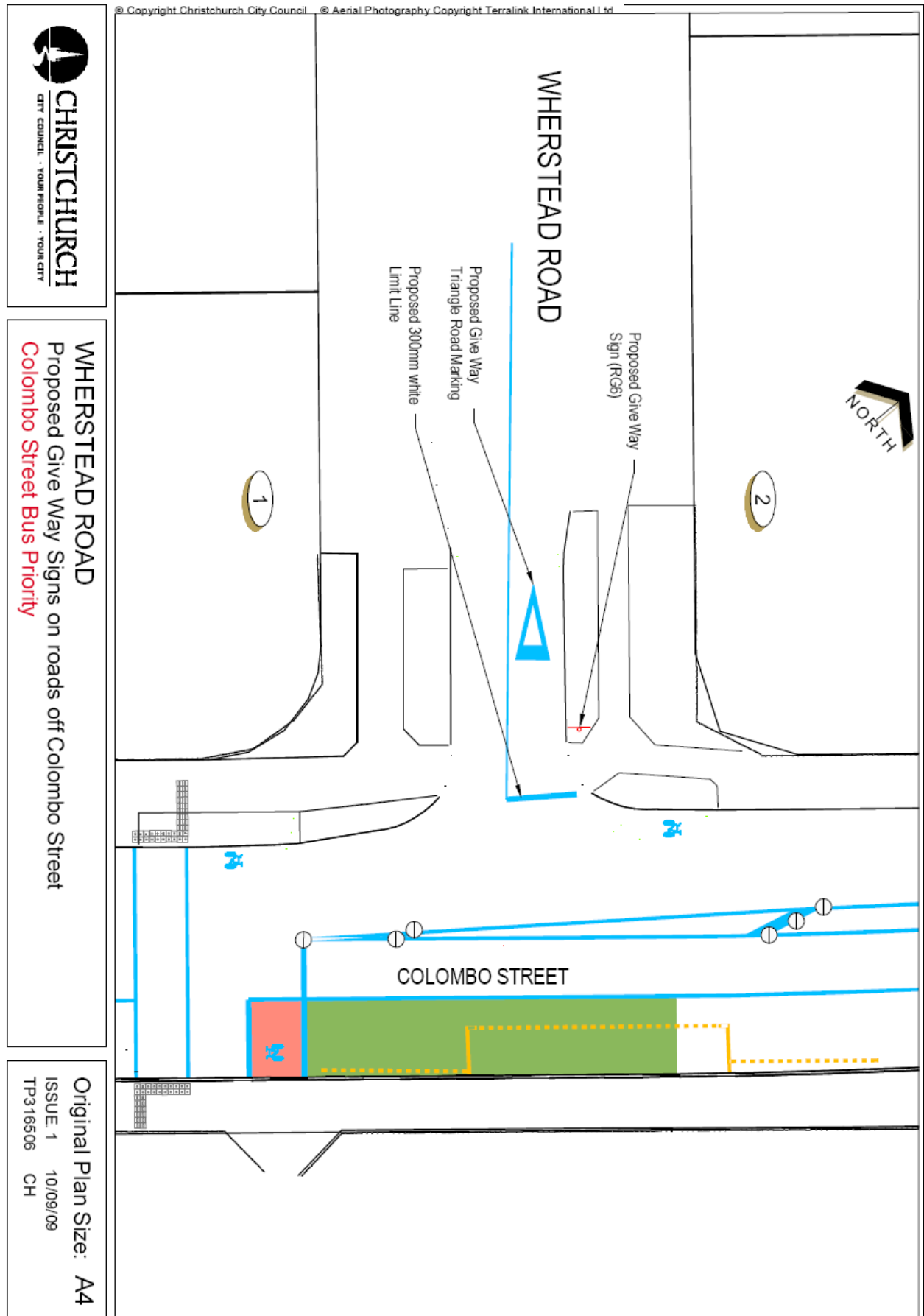


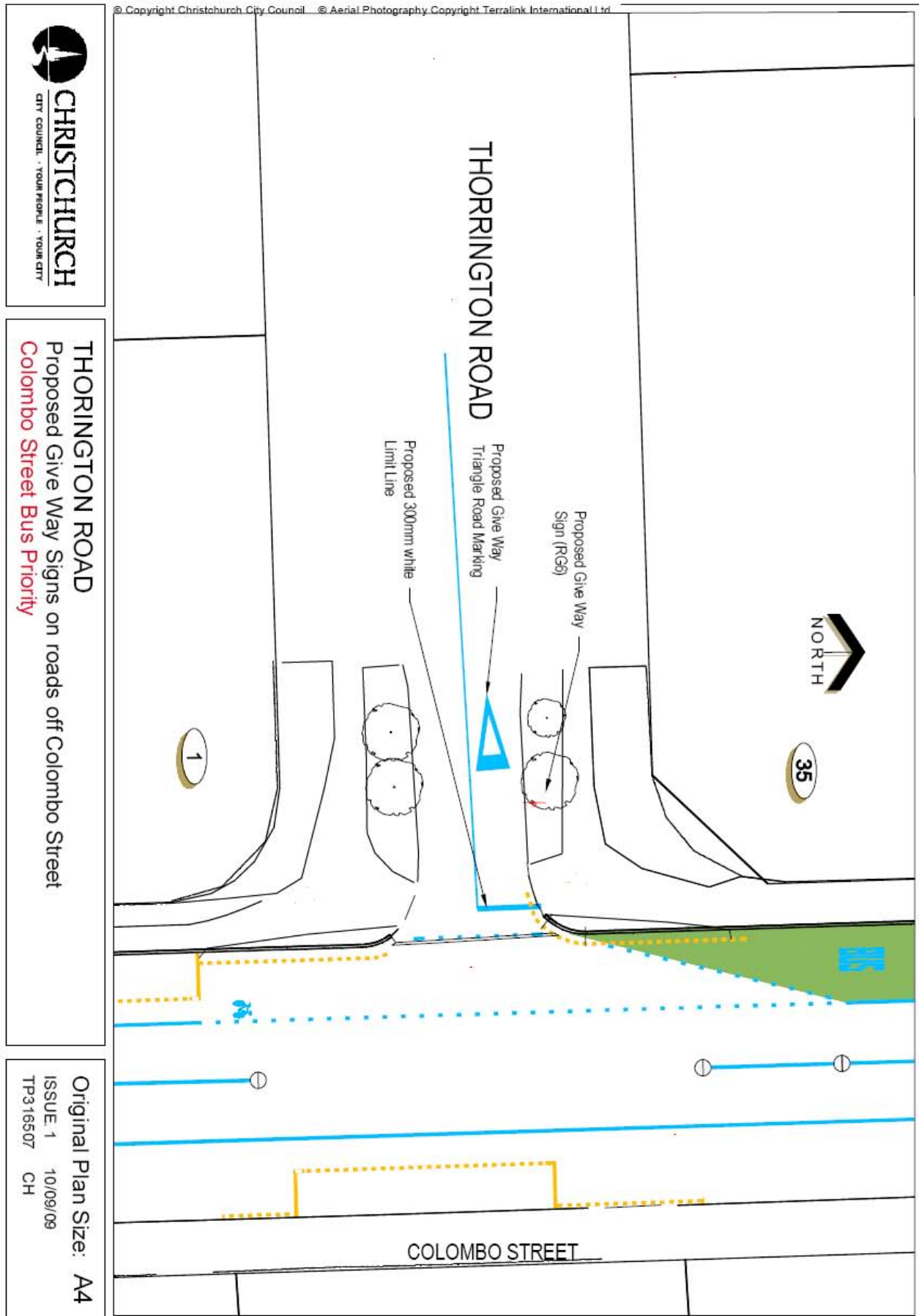


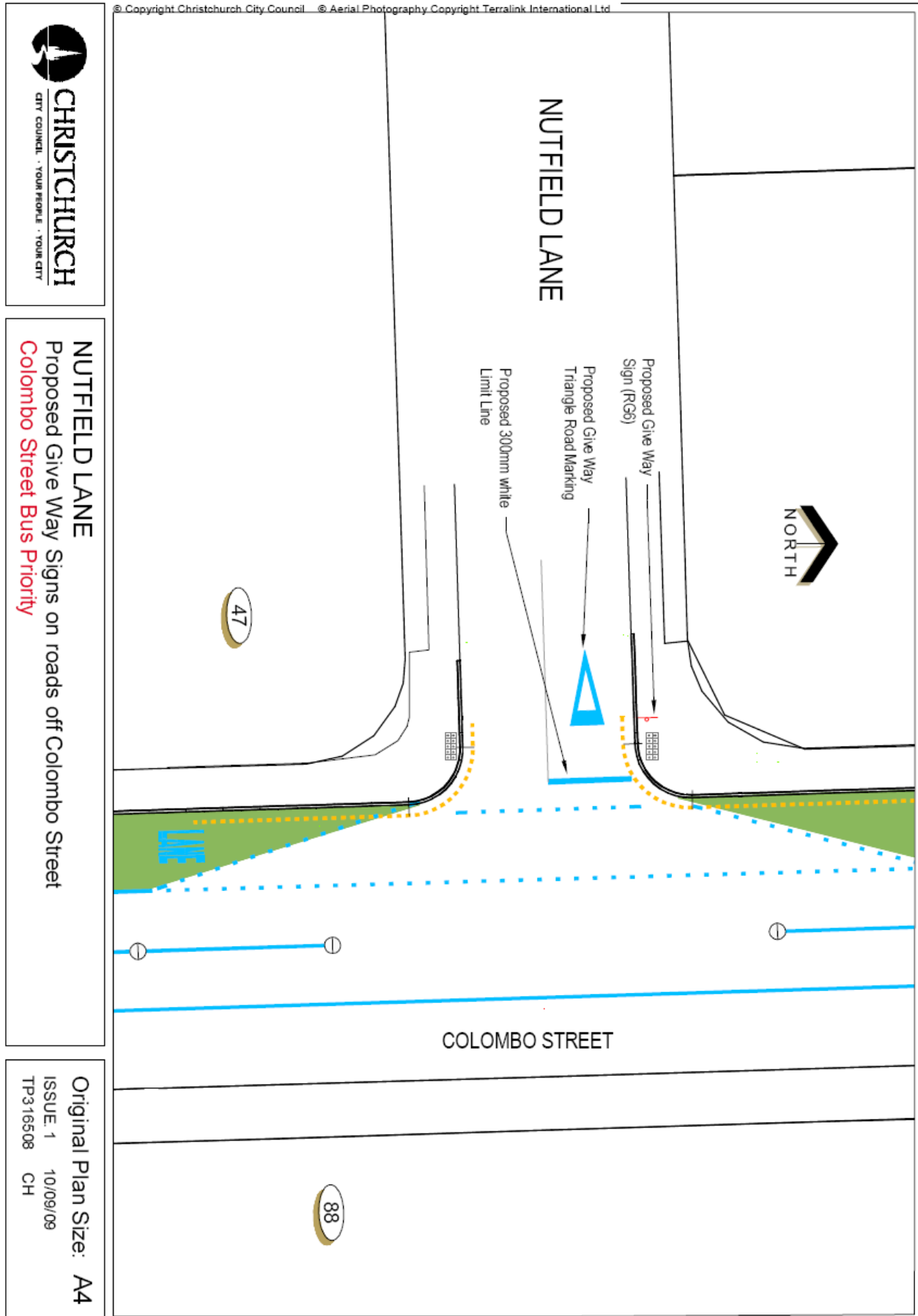


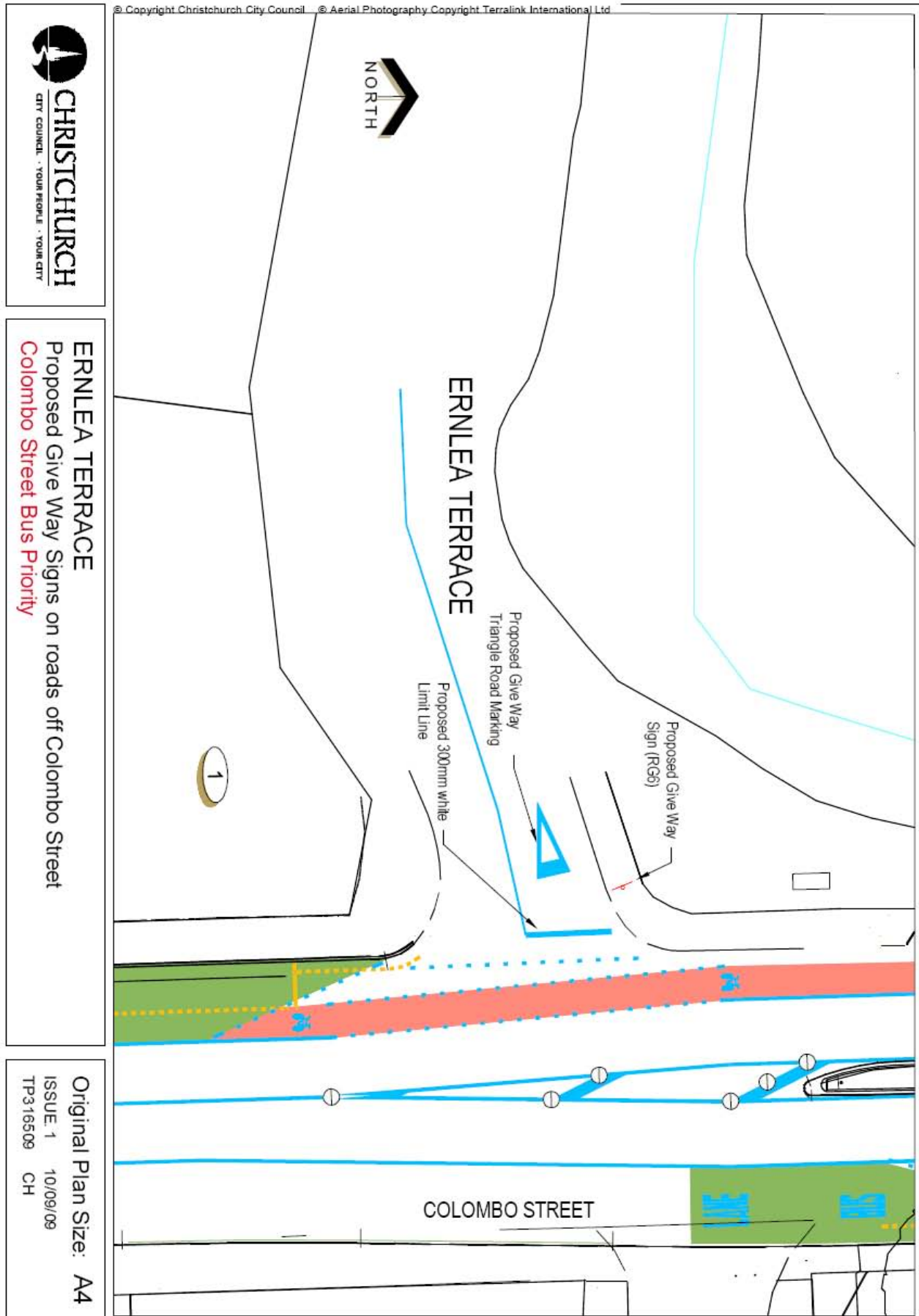


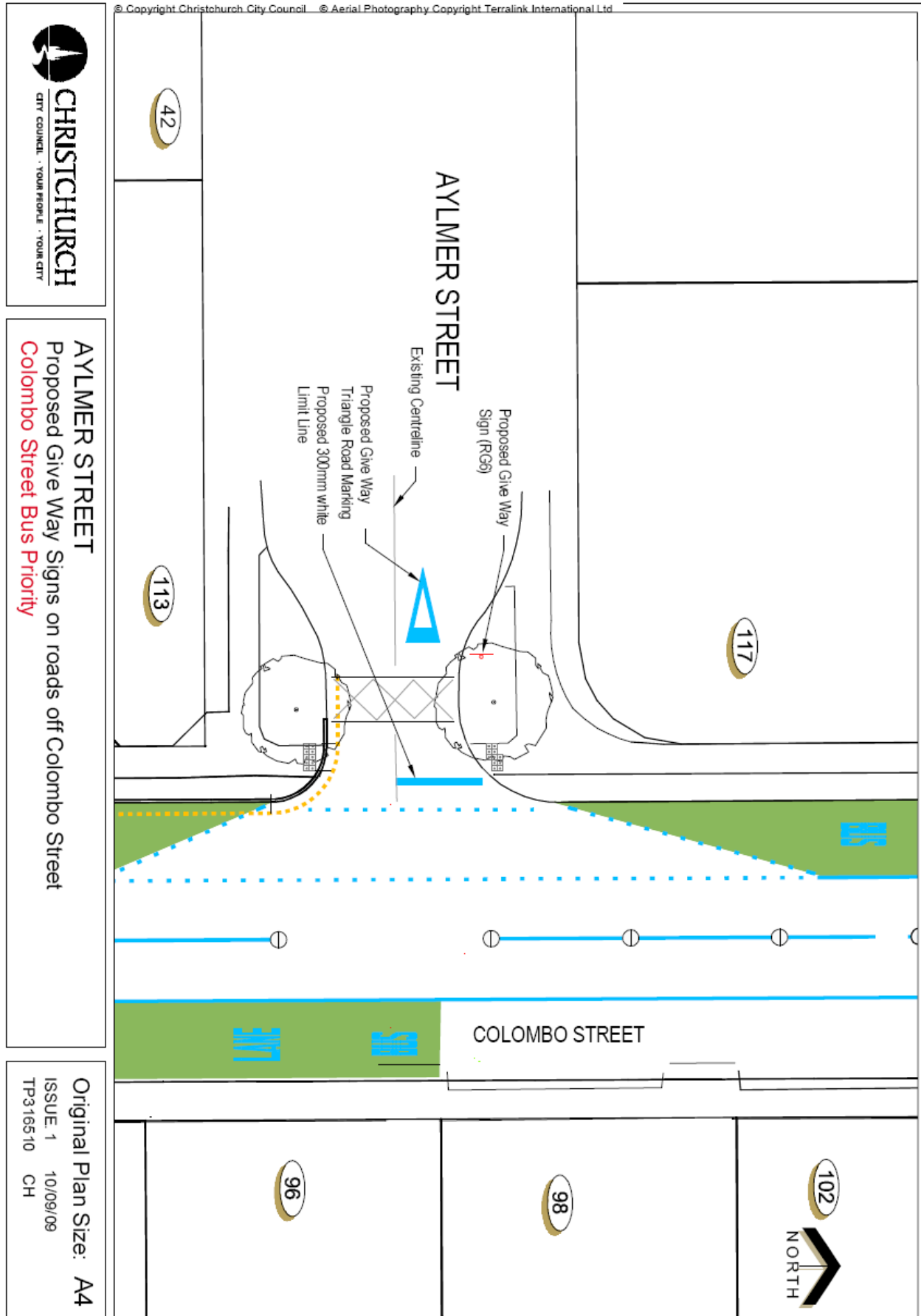


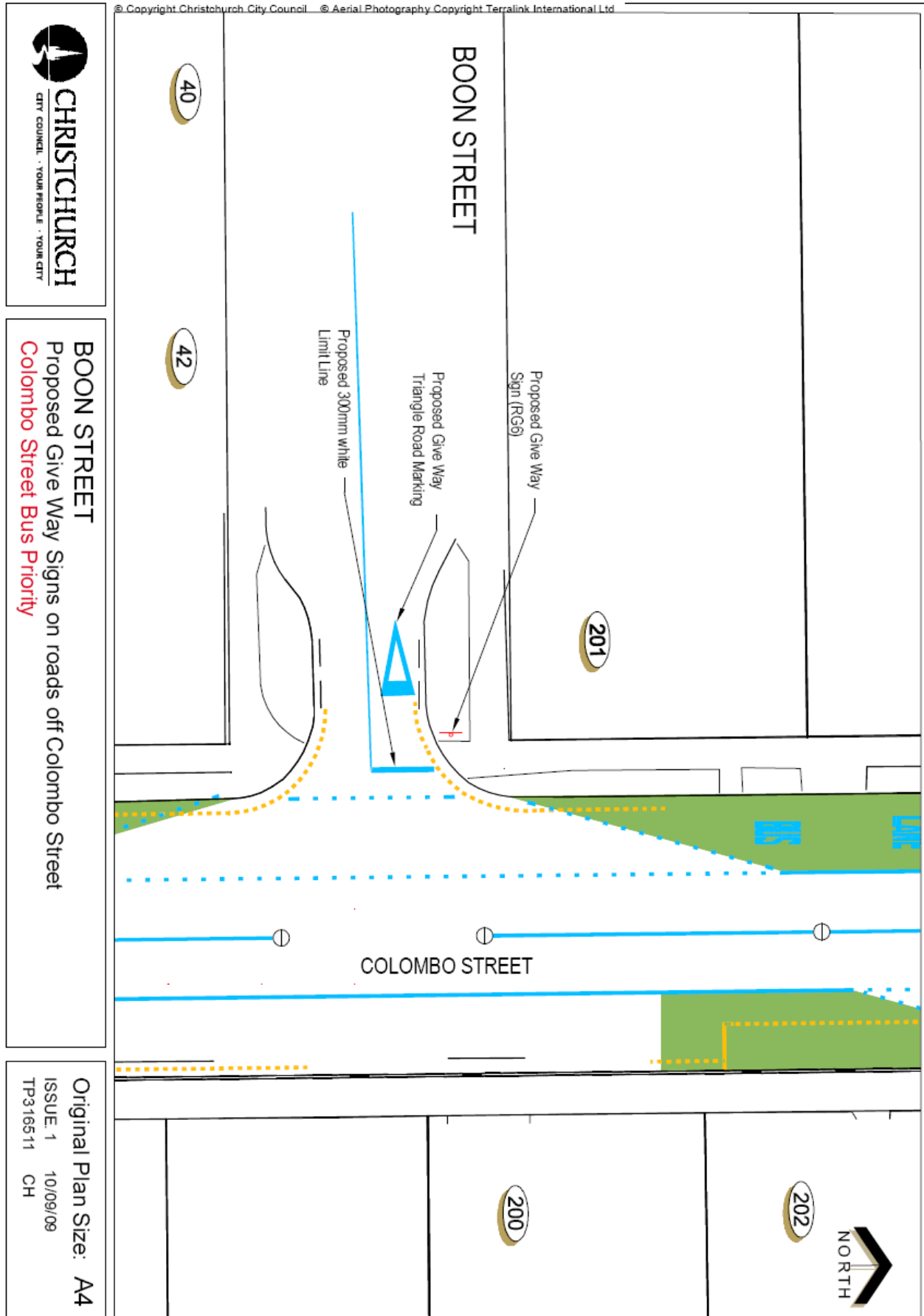


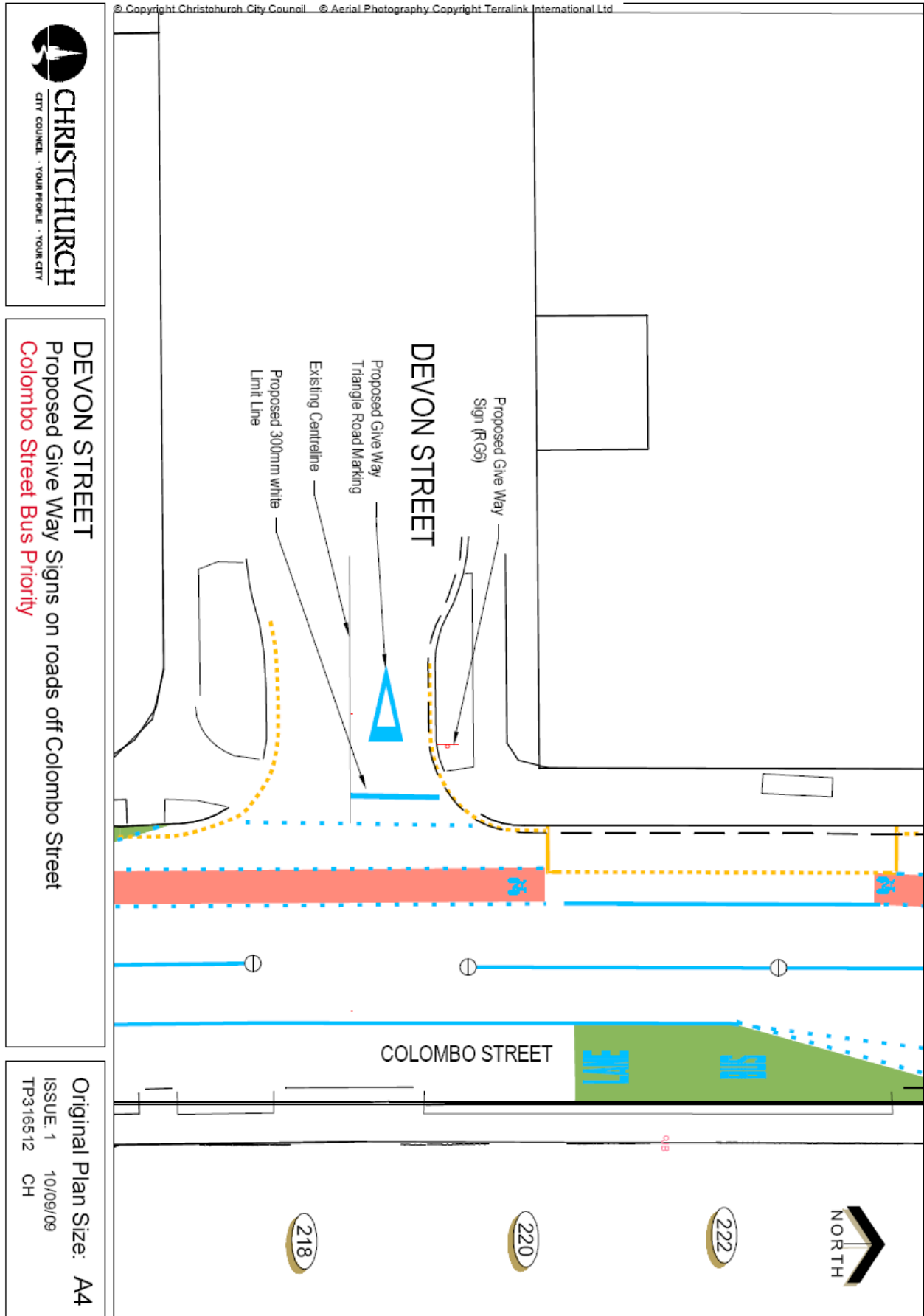


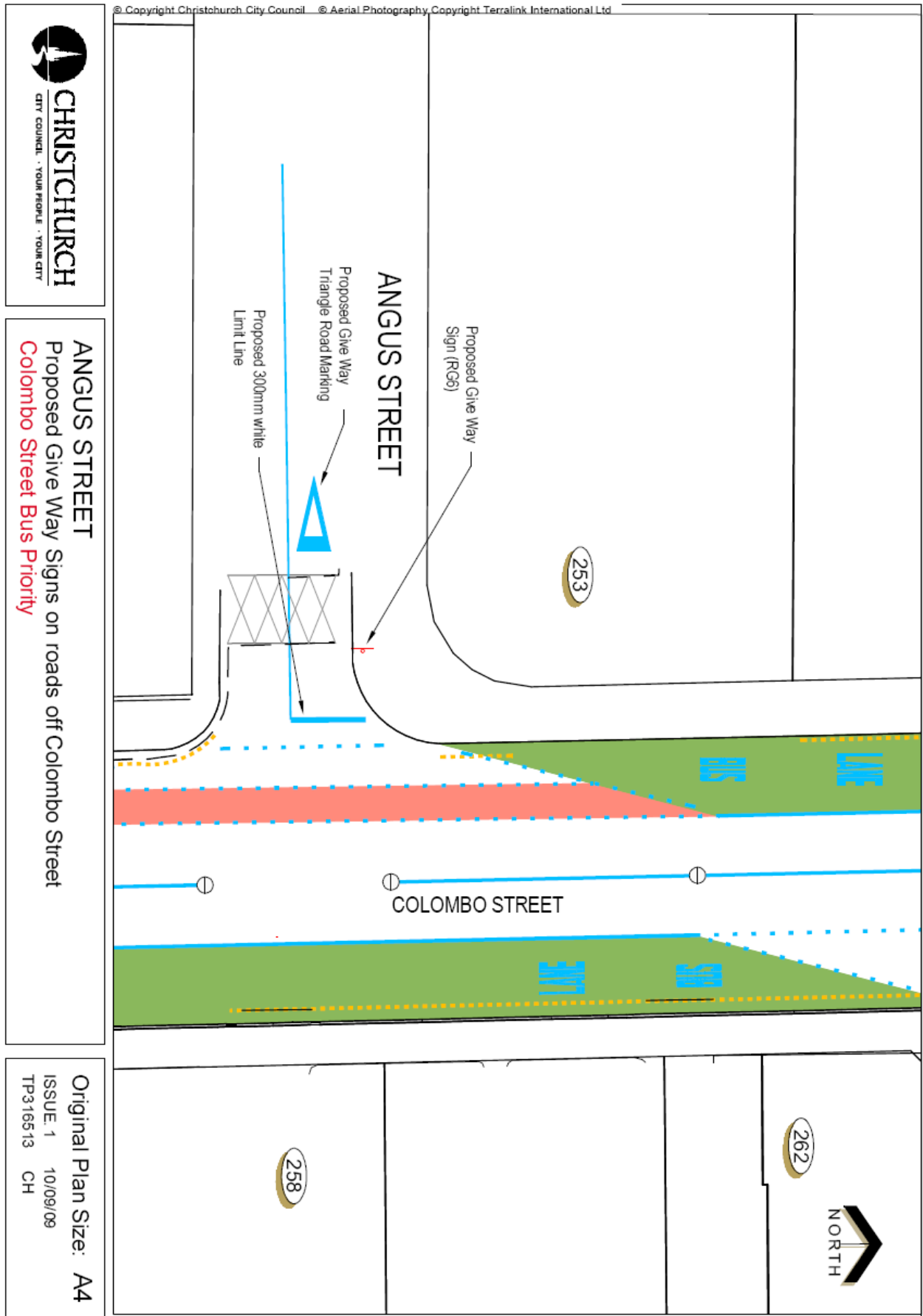


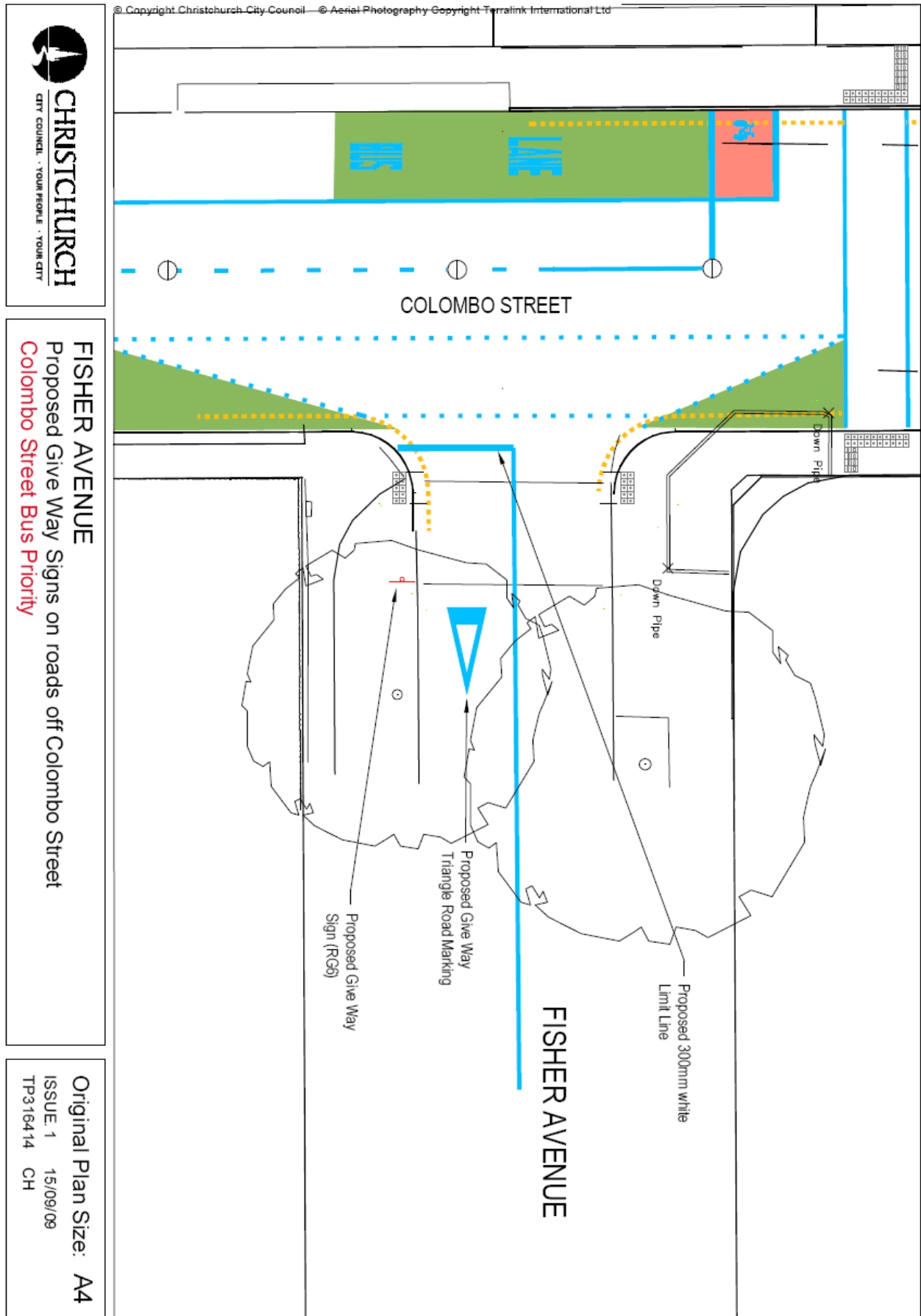


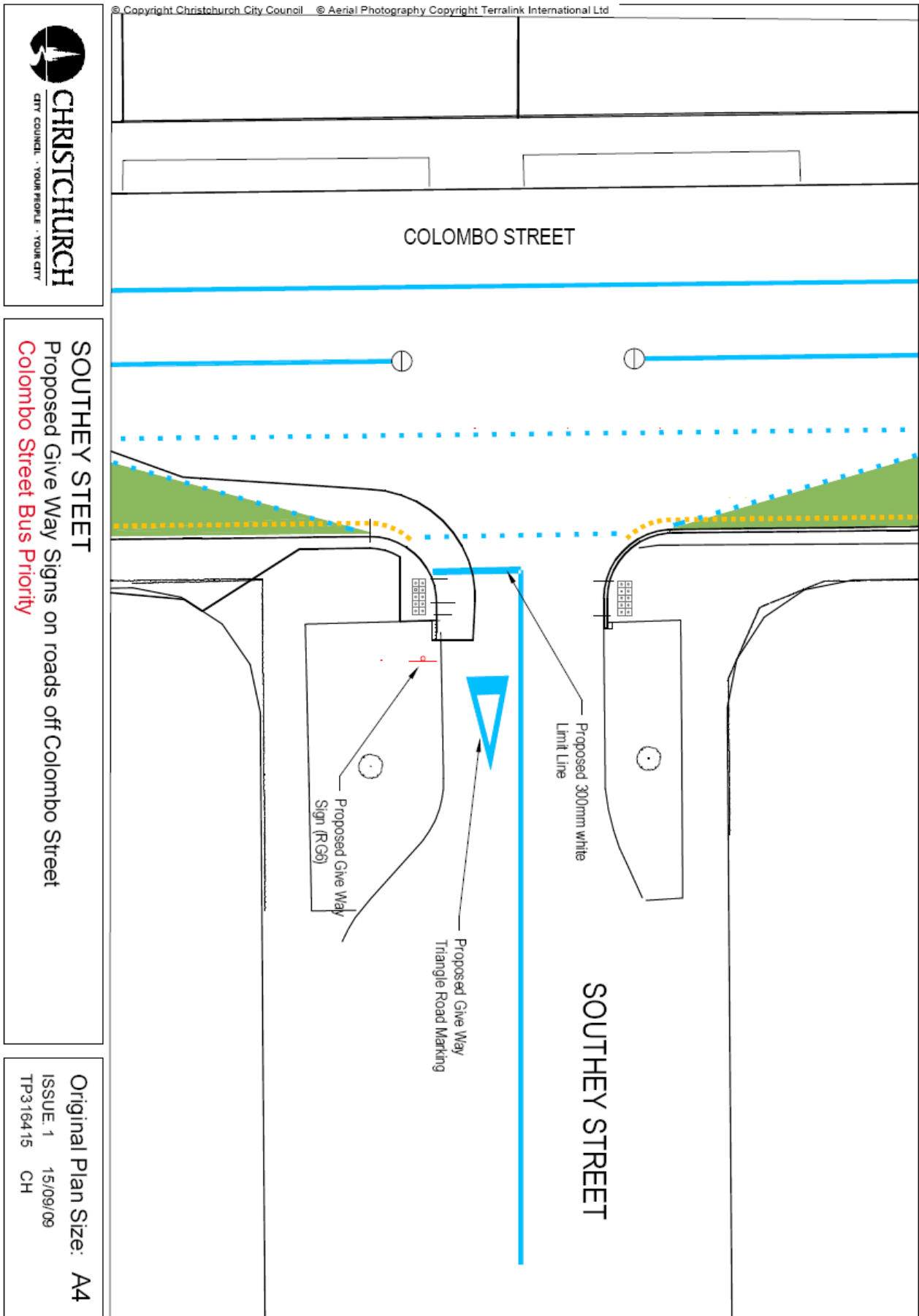


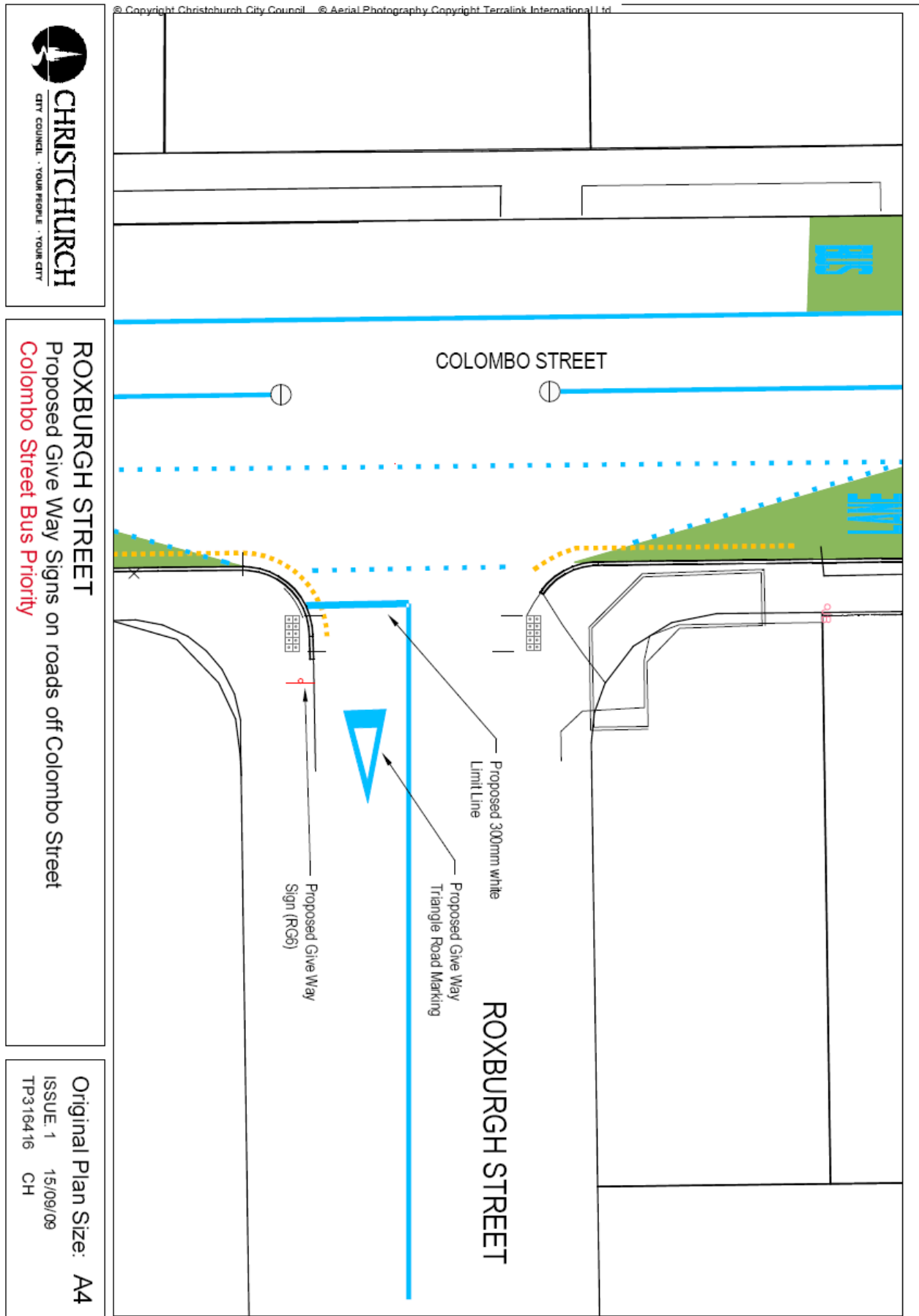












10. COMMUNITY BOARD ADVISERS' UPDATE
11. ELECTED MEMBERS INFORMATION EXCHANGE
12. MEMBERS QUESTIONS UNDER STANDING ORDERS